

# Emergency Medical Services Exemplary Service Medal

Nova Scotia

## CERTIFICATION FORM/PORTFOLIO

*(Note: To be completed by the nominee)*

*Please submit electronic copy only.*



## CERTIFICATION FORM

### About the EMS Exemplary Service Medal

The EMS Exemplary Service Medal, created on July 7, 1994, is awarded by the Governor General of Canada. The medal recognizes professionals in the provision of pre-hospital emergency medical services to the public. Recipients are those who have performed their duties in an exemplary manner, characterized by good conduct, industry and efficiency.

**IMPORTANT: Please ensure that you meet all of the qualifications prior to completing the Certification Form. If you do not meet these requirements, you are not eligible to receive this award.**

### Qualifications

To qualify for the EMS Exemplary Service Medal the member must meet the regulation which states "the medal may be awarded to any person who:"

- Recipients must have been employed with emergency medical services on or after October 31, 1991.
- Have completed 20 years of **exemplary service** in emergency medical services, including at least 10 years in the performance of duties involving potential risk.
- Those with at least 10 years of service with emergency medical services may include, in the 20 years of service, service completed in another profession, provided this service has not been recognized by another long service, good conduct or efficiency decoration or medal awarded by the Crown.
- The Medal may be awarded posthumously.

### What is 'Exemplary Service?'

Section 2 of the Regulations governing the award states that "*exemplary service*" means service, characterized by good conduct, industry and efficiency that serves as a model for others.

Exemplary service is that standard of individual EMS service, performance and dedication that we would wish to see imitated. It is the model of what we would wish all EMS personnel to be, rather than merely the standard of performance required.

Defining characteristics of an Exemplary Service Medal nominee may include:

- Irreproachable
- Change the way we practice
- Influential
- Altruistic
- Humble

- Devoted
- Visionary
- Committed
- Gives unselfishly
- Public image of the practice

## Required Information

Please include the following information:

1. Years of Service: Entries must reflect the specific years of service working full-time “In the Field”. This time must be the time spent in duties in which the individual is personally required to provide emergency medical treatment to patients and is, therefore personally subject to the potential dangers at the scene and resulting from direct contact with the patient. This time could include a mobile supervisory position, the job description of which requires him/her to regularly attend the scene and personally provide back-up and assistance to the crews on duty.

Time spent in positions where the job descriptions do not require the individual to come into regular, direct contact with emergency scenes and patients will not be counted towards the ten years of “potential risk”.

2. Certification Form/Portfolio: The Nova Scotia Certification Form (completed by the nominee) must be completed and accompanied by a portfolio/documentation which provides evidence of the exemplary nature of the nominee’s EMS history.

**Important:** Certification Forms/Portfolio and any documentation must be submitted electronically, via email, to [esmns@emci.ca](mailto:esmns@emci.ca). The Nova Scotia EMS ESM Committee will not accept hard-copy submissions. Please include all scanned portfolio items in one document. If scanning from fax, please send to your email and forward to [esmns@emci.ca](mailto:esmns@emci.ca) to ensure that you have record of your submission and it does not come in anonymously.

**CERTIFICATION FORM:**

<b>Surname:</b>	
<b>First Name:</b>	
<b>Date of Birth:</b>	
<b>Employee #:</b>	
<b># of Years of Service:</b>	
<b>Began Service in EMS:</b>	<b>*Please include month, year and title of your first position in EMS</b>
<b>Current Posted Station/Location:</b>	
<b>Region:</b>	
<b>Supervisor:</b>	
<b>Manager:</b>	
<b>Manager Email:</b>	
<b>Home Mailing Address:</b>	
<b>City:</b>	
<b>Province:</b>	
<b>Postal Code:</b>	
<b>Home Phone #:</b>	
<b>Cell Phone #:</b>	
<b>Email Address:</b>	
<b>Media:</b>	<b>*Would you be willing to speak to the media if asked or provide a quote for the DHW news release?</b>

## PROFESSIONAL PROFILE & ACCOMPLISHMENTS:

Please complete and include a short write-up outlining the following (Note: Professional Profile & Accomplishments may be submitted in the form of a portfolio):

- Employment history **including month and year** and/or resume.
- Formal education history including years and/or resume.
- Other professional accomplishments (Associations, volunteer experience, committees, programs, leadership, awards etc.).
- Any other documentation that provides evidence of exemplary nature (News articles, photographs etc.)
- Please scan all documentation into **one PDF**. (Hard-copies will not be accepted).

### Example:

- Title Page
- Employment: Please provide in chronological order the name of your employer, the month and year(s) in which you were employed and your current status.
- Education: Please provide a brief description of the course/program and the completion status for each. (Copies of certificates are not necessary).
- Volunteer/Other: Please describe your volunteer, event or external organization experience. (MFR, Youth Leader etc.).

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**Nominee's Signature**

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**Date**

*Disclaimer: By submitting the certification form, you are providing permission for the Nova Scotia Emergency Medical Services Exemplary Service Medal Committee to accept and review your nomination.*

**Please send documentation in electronic format to:**

Nova Scotia Exemplary Service Awards Committee  
[esmns@emci.ca](mailto:esmns@emci.ca)